

Ref. by: _____

Date: _____

INTERVIEW REMARKS (FOR OFFICE)

TOTAL WORK EXP: _____ INDIA: _____ Yrs. OVERSEAS: _____ Yrs.

LATEST COLOUR PHOTOGRAPH

PERSONAL DETAILS

Post Applying for: _____

Full Name as per passport: _____

Name: Father _____ Mother _____

Date of Birth _____ Place of Birth _____ Age _____ Religion _____ Caste _____

Single Married Wife's Name _____ Children/Dependents _____

Height _____ Weight _____ Blood Group _____ Finger Prints taken in any country Y / N

Passport No.: _____ Date of Issue _____ Place of Issue _____ Expiry Date _____

Nationality: _____ ECNR ECR I will travel & Join within _____ days,

Present Address: _____

Permanent/Village Address: _____

Mobile No. _____ Skype ID: _____

E-mail: _____ Languages Known: _____

Aadhar No.: _____ PAN No.: _____

EDUCATIONAL CREDENTIALS

Education	University	Year	Grade / Percentage

Do you have Driving License: Y / N - Heavy / Light - if Other then: _____

Which country License: _____ Valid up to: _____ Have you applied for any other agency: Yes / No

Current salary per month: _____ Expected salary per month: _____

Documents attested by Embassy: Saudi / Qatar / UAE / Kuwait / Bahrain / Oman

Do you have EXIT PROOF: YES / NO?

EMPLOYMENT EXPERIENCE DETAILS (TO BE FILLED COMPULSORY)

Sr No.	Local Employer Name Address and Telephone No.	Position Held	Salary	Period	Reason for Leaving
1					
2					
3					
4					
5					

Sr No.	Overseas Employer Name Address and Telephone No.	Position Held	Salary	Period	Reason for Leaving
1					
2					
3					
4					
5					

PLEASE FURNISH YOUR REFERENCE DETAILS

Reference _____ Tel _____ Relation _____

Reference _____ Tel _____ Relation _____

OATH DECLARATION

I here solemnly affirm as under that:

1. The documents submitted by me are true, the attestation of my certificate by the concerned department HRD, MEA is legal and genuine.

2. That I authorize FRIENDS TOURS & TRAVELS to submit my original certificates for the attestation by Saudi embassy for the purpose of Endorsement of my employment visa by the Saudi consulate / other consulates.

3. I hereby declare that I do not have any legal / criminal proceeding against me in any civil court / criminal.

4. I am applying to FRIENDS TOURS & TRAVELS for an overseas employment with the consent of my family.

5. I hereby OATH and declare that if after the completion of my medical Exam formalities / MOFA registration online fees, travelling reimbursement AND/OR after the acceptance (any visa category available with the company) issuance of my arrival visa / renewal / extension of my visa AND/OR upon attestation of document fees: AND/OR upon issue of my joining air-ticket. I decline the offer for whatsoever reason personal / family / official / other, Then I agree that I am liable to pay FRIENDS TOURS & TRAVELS All the charges, cost and expenses which arise for the above and also the service charges as levied FRIENDS TOURS & TRAVELS which I had agreed to pay, in case of a free recruitment, all expenses / charges / fees would have been borne by the client on my joining. On my declining of candidature, I agree to pay such charges / expenses / fees arising thereof to FRIENDS TOURS & TRAVELS.

6. I hereby declare that I will be fully responsible if resign my current job In India after applying for the overseas job.

7. I do hereby agree that FRIENDS TOUR & TRAVEL is not responsible for the security of my original documents. If the same are misplaced by courier / unforeseen happenings.

8. I hereby agree that if I am selected / rejected in interview, I will collect Documents within 90 days or validity of the VISA if renewal from FRIENDS TOURS & TRAVELS and I further agree that FRIENDS TOURS & TRAVELS is not responsible for the security of original documents if I have not taken back under the stipulated time.

9. In case I am selected for a company through FRIENDS TOURS & TRAVELS and my necessary requirements formalities are in process, I shall not, under any circumstances or opportunity, accept an offer from another company through (FRIENDS TOURS & TRAVELS or Others).

10. In case I decline the offer letter at a stage after the visa is endorsed, then I do accept that visa cancellation procedure would take 90 days after my confirmation for withdrawal. I am also willing to pay the visa cancellation & attestation charges (Refer para 5).

11. In case, I take the passport with the visa endorsed on it and do not travel, then I am liable for the legal consequences arising thereon.

12. I hereby declare that if in case I am sent back India due to medical problem or any other reason FRIENDS TOURS & TRAVELS will not be responsible for the same.

13. I hereby OATH and declare that I have read and understood the above and have been explained to me in local language. In case I do not abide on any of the above, I will be liable for any legal, consequences arising.

14. I don't have any criminal proceeding with my previous employer or any problem in middle east countries, if I am found black-listed I am responsible for this not FRIENDS TOURS & TRAVELS.

Date: _____ Thumb Impression: _____

Name & Signature as per PP: _____